




Member Instructions for Managing Court Bookings with Skedda

FFTC Skedda accounts will be created for all members in early May. You will receive an email invite to complete your registration and create your password. Only registered FFTC members can login and view our online calendar.

You may login to Skedda on your browser, or with the mobile apps for [iOS](#) and [Android](#).

You can search bookings by Day, Month, Grid or List view. Pointing to, and hovering over, any booking will display additional booking details including the convenor name, email and phone number. In Day view, you can select an available window and court and double click to create a new booking.

Alternatively, in the Day, Month, Grid or List view, you can click the large  at the bottom right of the screen to create a new booking.

The screenshot shows the Skedda online calendar interface for Monday, June 5, 2023. The interface includes a navigation bar with options for DAY, MONTH, GRID, and LIST, along with navigation arrows and the date. The main area is a grid with four columns representing Court 1, Court 2, Court 3, and Court 4, and rows representing time slots from 8:00 A.M. to 4:00 P.M. Bookings are shown for FF Secondary School and Alexis Loney Ladies 3.5+ Round Robin. A large green plus icon is visible at the bottom right of the calendar grid.

Time	Court 1	Court 2	Court 3	Court 4
8:00 A.M.		8:30 a.m.		
9:00 A.M.	FF Secondary School	FF Secondary School	FF Secondary School	FF Secondary School
10:00 A.M.				
11:00 A.M.				
12:00 P.M.				
1:00 P.M.				
2:00 P.M.				
3:00 P.M.	Alexis Loney Ladies 3.5+ Round Robin	Alexis Loney Ladies 3.5+ Round Robin	Alexis Loney Ladies 3.5+ Round Robin	Alexis Loney Ladies 3.5+ Round Robin
4:00 P.M.				

In List view, you can search All Bookings, My Bookings or Others. Be sure to change the date range in the top row. The date range is limited to a two-month window.

LIST ▾ FRIDAY, APRIL 14, 2023 ▾ - WEDNESDAY, JUNE 14, 2023 ▾

☰ All bookings 👤 My bookings 👥 Others ▾

● 9:00 a.m.–2:30 p.m. (5h 30m) Court 1, Court 2, C... (No user) FF Secondary School

WEDNESDAY, MAY 3, 2023

● 9:00 a.m.–2:30 p.m. (5h 30m) Court 1, Court 2, C... (No user) FF Secondary School

THURSDAY, MAY 4, 2023

● 9:00 a.m.–2:30 p.m. (5h 30m) Court 1, Court 2, C... (No user) FF Secondary School

FRIDAY, MAY 5, 2023

● 9:00 a.m.–2:30 p.m. (5h 30m) Court 1, Court 2, C... (No user) FF Secondary School

MONDAY, MAY 8, 2023

● 9:00 a.m.–2:30 p.m. (5h 30m) Court 1, Court 2, C... (No user) FF Secondary School

● 2:30 p.m.–4:30 p.m. (2h) 🔄 Court 1, Court 2, C... Alexis Loney Ladies 3.5+ Round Robin - alexisbloney@gmail.com • 6...

TUESDAY, MAY 9, 2023

● 9:00 a.m.–2:30 p.m. (5h 30m) Court 1, Court 2, C... (No user) FF Secondary School

FF Secondary School | USER MODE | Contact | Terms | Privacy

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Booking Rules (Convenors and Pros are exempt from these rules)

- No recurring bookings
- Each booking is limited to a maximum of 2 hours (in 30-minute intervals)
- Maximum of 5 future bookings at any given time per member
- Cannot make a booking more than 14 days ahead
- Players who have booked a court for a specific time take precedence over players who are “walk-ons” for that particular court. If you have not booked a court, you may be asked to give up your court by players who have made a Skedda court booking.
- Special considerations when booking court 4:
 - Court 4 is available for members to book but please take note that it is also a Pro court. The court is equipped with a curtain that is closed during lessons to lessen the disruption to adjacent courts with errant balls. Our Pros will not book a lesson when all four courts are booked by members. However, should a lesson be requested of them and court 4 has been booked by a member while there are other open courts, the Pro reserves the right to ask the member(s) on court 4 to move to another open court.

+ NEW BOOKING



REMINDER: Please ensure that ALL GATES & CLUBHOUSE are LOCKED if you are the last to leave the courts!

BOOKING DETAILS

DATE & TIME*

Tuesday, June 6, 2023



From 5:00 p....



to 6:00 p.m.



SPACES*

☐ Court 1



BOOKING TITLE

An optional booking summary

MATCH TYPE*



GUEST PLAYERS

Names of guest players and fee total \$

YOUR DETAILS

John Doe

✉ itguy62@rogers.com

Edit details

CANCELLATION/CHANGES

You can cancel or change this booking any time before it begins.

Confirm booking

Cancel booking

Booking Fields

Day & Time - max 2 hour booking

Spaces (court) – Court 1 (East), Court 2, Court 3, Court 4 (West)

Booking Title – optional, used for league play and recurring bookings

Match Type – Singles or Doubles

Guest Players – Names of guest players and fee total

Guest Rate - \$10 per guest per day (max of 3 occasions). Etransfer to fenelonfallstennisclub@gmail.com or give cash/cheque to any Executive Member.

Confirm booking or **Cancel booking** – click here to submit your booking or cancel

You will receive an automated email for your booking confirmation with a link to view and modify your booking.

If you need to cancel your booking, please do so as soon as possible so that others can see the court availability and book.

If you require assistance with Skedda online booking, you may contact John Donahue at 416-709-4690 or johndonahue@rogers.com .